

## Alamo Police Services Advisory Committee

Diane Barley  
Chris Bura, Alternate  
Cesare Ciatti  
David Dolter  
Jo Ann Hirsch  
Karen McPherson  
Joe Motta, Chair  
Steve Nelson  
William E. Nelson  
Joe Rubay Alternate  
Anne Struthers

## Office of the Sheriff

*Lt. Leslie "Skip" Warren,  
Station Commander  
Dep. Jesus Topete*



*The Alamo Police Service Advisory Committee serves as an advisory body to the  
Contra Costa County Sheriff.*

# Alamo Police Services Advisory Committee Meeting Minutes Monday, May 5, 2014 150 Alamo Plaza, Alamo

## Agenda Items

1. **Call to order:** Chair Joe Motta , called the meeting to order at 5:00 PM
2. **Roll Call:** Joe Rubay appointed Secretary, Members Present : Diane Barley, Chris Bura (Alternate), Cesare Ciatti, , Jo Ann Hirsch, Joe Motta (Chair), Steve Nelson, William E. Nelson, Joe Rubay ( Alternate), Anne Struthers. Member Absent: David Dolter, Karen McPherson. Guest: Deputy Jesus Topete, Donna Maxwell Field Representative Supervisor Candace Andersen, Sharon Burke, Jeff Hebel of the Citizen Core Council, Philippa Donn of Orinda and her son James Donn .
3. **Public Comment:**  
Joe Rubay, Introduced Philipa Donn of Orinda and her son James Donn. They had been in a small traffic accident in Orinda and they felt that the responding officers treated them very curtly. They did say that CHP officer M. Taylor from Alamo who arrived later on the scene acted very professionally. Deputy Topete before the meeting gave the Donns a tour of the Sub Station and spoke to James about the history of the Sherriff's Office and the role of today's deputies. The Donns wanted to thank the Committee for allowing them to tell their story and the opportunity to meet with Deputy Topete.
4. **Review and Approval of Prior Meeting Minutes** Motion to approve Minutes was made by William E. Nelson, Seconded by Steve Nelson, Motion carried, Diane Barely Abstained ( Diane noted she did not attend last month's meeting).
5. **Treasurer's Report:** Steve Nelson reported that as of April 11, 2014 the APSAC Projected Fund Balance is \$380,151 and the Traffic Fund is \$52,305. Motion to approve the Treasurer's Report was made by Diane Barley, Seconded by Cesare Ciatti, Motion carried unanimously.
6. **Correspondence:** None
7. **Community Organization Reports**

Mailing Address for Alamo Police Services Advisory Committee is Office of the Sheriff, Alamo Substation,  
150 Alamo Plaza, Suite C, Alamo, CA 94507

The Alamo Police Service Advisory Committee will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Joe Motta at least 72 hours before the meeting, at (925) 602-3400.

- A. Alamo Improvement Association (AIA) – Joe Rubay, reported that the AIA will be sponsoring an Alamo Farmer’s Market to be held in the Alamo Plaza (near the Bank of America building) on Sunday mornings from 9:00 am to 1:00 pm.
- B. Alamo Rotary Club – Diane Barley, reported that their annual Easter Egg Hunt was held on Saturday April 19<sup>th</sup> at Livorna Park and that it was a big success.
- C. Alamo MAC – Anne Struthers, informed the Committee that the Alamo MAC will be discussing the maintenance and upkeep of some of the trees in downtown Alamo, commonly known as the “Boulevard of Trees”, at next meeting.

## 8. **Police Report**

- A. CHP Officer Pruitt: Officer Pruitt was not in attendance at this meeting.
- B. Deputy Jesus Topete: Presented the committee with his monthly report. Deputy Topete reported that all committee members may call the Sheriff’s office in Martinez (925-335-1500) to set up at time to have their pictures taken for their Volunteer IDs. Deputy Topete will check to see if these photos can be taken in Alamo. Deputy Topete made a request for \$182.60 to be used to purchase and install decals onto the Sheriff’s volunteer vehicle. Motion to recommend and approve the purchase of volunteer vehicle decals at an amount not to exceed \$200. Moved by William E. Nelson, Seconded by Steve Nelson. Motion carried unanimously.

## 9. **On-Going Items**

A. David Dolter’s recommendations. A discussion ensued about bringing back a Neighborhood Watch Program. Diane Barley mentioned that maybe our committee could participate in the National Night Out occurring on August 5<sup>th</sup> at the Alamo Plaza.

- I. Update and volunteer for San Ramon Valley Citizen Core Council (SRVCCC). Jeff Hebel from the Citizen Core Council spoke to the committee about Emergency preparedness and the communications that take place during an actual emergency in the San Ramon Valley.

## 10. **Future Items**

The Committee would like to add to the Agenda an item on a Neighborhood Watch Program.

## **Adjournment 6:25 pm**

Moved by William E. Nelson, Seconded by Steve Nelson  
Motion carried unanimously.

Minutes respectively submitted by Joe Rubay.