

# Alamo Municipal Advisory Council

Anne Struthers, Chair  
Susan Rock, Vice-Chair  
David Barclay  
Ed Best  
Aron DeFerrari, Alternate  
Rachel Etherington, Youth Member  
Michael McDonald  
Steve Mick  
Jill Winspear



## Candace Andersen, Supervisor

Contra Costa County, District 2  
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*The Alamo Municipal Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.*

### Record of Actions

**Tuesday, February 2nd, 2016 6:00 p.m.**

**Alamo Women's Club - 1401 Danville Boulevard, Alamo**

*Time is allotted under Public Comment for persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the public comment period will be closed by the Chair and the matter is subject to discussion and/or action by the MAC. Persons wishing to speak must fill out a speaker card.*

#### **1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL**

The meeting was called to order at 6:02 p.m.

Alamo Municipal Advisory Council members present: David Barclay, Michael McDonald, Ed Best, Steve Mick, Susan Rock, Anne Struthers, Jill Winspear, and Rachel Etherington. Absent: Aron DeFerrari

#### **2. STAFF/AGENCY REPORTS**

##### **A. District II Staff Update**

- The next Alamo Liaison meeting is scheduled for February 22nd, at 8:30 a.m.  
Location: Supervisor Andersen's Office located at 309 Diablo Road, Danville.

##### **B. San Ramon Valley Fire Protection District, Derek Krause, Deputy Chief**

- Reported that the SRVFPD has received all building permits for the Station #32 project. Construction to commence soon.

#### **3. PUBLIC COMMENT (3 minutes/speaker)**

*Pursuant to the Brown Act, this time is provided for members of the public and community groups to address the committee on matters within the committee's jurisdiction and not on the agenda. An opportunity will be provided as part of each agenda item for public comment on the item. Time allowed for each individual is three minutes. The Chair will recognize only those speakers who have filled out and turned in a speaker card.*

#### **4. PRESENTATIONS**

- A. "Framing our Future – Building Better Schools for the San Ramon Valley", presentation by Gary Black, Assistant Superintendent of Facilities and Planning, and Liz Graswich, Director of Community Relations with the San Ramon Valley Unified School District.

#### **5. NEW BUSINESS**

- A. Variance application #VR15-1039 – Applicant is requesting approval for a 0 ft. secondary front yard setback (15 ft. required) for a driveway structure accessing the garage from Biltmore Drive, a 12 ft. secondary front yard setback (15 ft. required) for a roof overhang for a proposed new 3,457 single-family residence with an 809 s.f. attached garage. The project also includes a request for approval of a tree permit to allow removal of 11 code-protected trees and to work within the drip line of seven additional code-protected trees. Property is located at 2537 Biltmore Drive (aka 10 Inverrary Lane) in Alamo.

- Action requested: accept report, take public comment, discuss.
- Make recommendation to Supervisor Andersen, if applicable.

**Public Comment:**

*Mike Gibson, representing AIA  
Jerry Holmes, resident of Biltmore Drive  
Andres Angelani, resident of Inverrary lane  
Edward Patmart, Round Hill Estates North Board Member*

*Motion made by Mick to defer the project until such time as the HOA had made further decisions on the project and until the MAC was in receipt of a plan and arborist report noting the trees that are to be removed. Second by McDonald. Ayes: Mick, McDonald, Rock, and Struthers, Nays: Barclay, Winspear and Best.*

B. Land Use Permit application #LP15-2051 – Applicant requests approval of a Land Use Permit/Development Plan combination to allow for a take-out food establishment located in Suites 190 “B” and 190 “C” of the Alamo Shopping Plaza. Application requests approval to allow some outdoor seating and a new sign noting the establishment.

- Action requested: accept report, take public comment, discuss.
- Make recommendation to Supervisor Andersen, if applicable.

**Public Comment:**

*Mike Gibson, representing*

*Motion made by McDonaldy to APPROVE the application as presented. Second by Best to support the recommendation. Ayes: McDonald, Struthers, Mick, Best, Barclay, Rock, and Winspear. Nays: None*

D. Development Plan application #DP16-3001 – Applicant requests approval of a Development Plan to construct a new gable element over existing entry doors to allow for new signage. Project is the Rite Aid located at 130 Alamo Plaza in Alamo.

- Action requested: accept report, take public comment, discuss.
- Make recommendation to Supervisor Andersen, if applicable.

**Public Comment:**

*Mike Gibson, representing AIA.*

*Project was deferred at request of the applicant, David Lundy, representing PM Design Group on behalf of Rite Aid. They will look to make modifications to their design at the request of AIA.*

**6. OLD BUSINESS**

A. Livorna Park Bocce Ball Court update, provided by Jason Chen of Special Districts and Jaemin Park, Project Manager

**Project Manager, Jaemin Park reported that the plans are complete and the project is ready to go out to bid. Project should be awarded in April with construction starting in May.**

**7. CONSENT CALENDAR**

**All matters listed under CONSENT CALENDAR are considered by the Alamo MAC to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Alamo MAC or a member of the public prior to the time the Alamo MAC votes on the motion to adopt.**

A. Approve January 5th, 2016 Record of Actions

*Motion made by McDonald to approve Record of Actions as submitted. Second by Best. Ayes: Best, McDonald, Mick, Barclay, Rock, Struthers and Winspear. Nays: none.*

**8. SUBCOMMITTEE REPORTS - \*Updates provided when available\***

Alamo AOB Subcommittee for Schools: Best, Mick and Rock

Alamo AOB Subcommittee for Downtown: Rock, Barclay, McDonald, and Winspear

*Member Rock and Barclay, along with Public Works Engineer, Jerry Fahy, met with new Alamo Plaza owners/managers, Cindy Johnson and Henry Avila of Donahue Schriber Realty Group to introduce the roundabout concept. No action was taken at this meeting. Informational only.*

Alamo Police Services Advisory Committee: Winspear

*Member Winspear attended the February 1<sup>st</sup> APSAC meeting as the newest member. APSAC continues to review the possibility of mobile cameras to assist with crime prevention. It was also noted that is currently a hiring freeze for Contra Costa County which does impact overtime and patrol deputies.*

Land Use Planning Working Group: Barclay, Winspear and McDonald  
Parks and Recreation Working Group: Barclay, Best, Winspear and Mick

*Jen Quallick reported on the current enrollment for the Winter YMCA session:*

*Yoga – 12*

*Strength and Balance – 10*

*Adult Trip – 8 (Trip is scheduled for February 19<sup>th</sup>)*

*Basketball – 105*

Hap Magee Dog Park Subcommittee: Michael McDonald

9. **CORRESPONDENCE** (the following items are listed for informational purposes only and may be considered for discussion during a future meeting).

A. None.

10. **COMMENTS BY MEMBERS OF THE ALAMO MAC**

A. Member Mick, representing the Community Foundation of Alamo, noted the next Alamo Community Walk-about is scheduled for May 19<sup>th</sup>.

11. **FUTURE AGENDA ITEMS**

A. Consideration of Alamo MAC certificate of recognition parameters. Review with Subcommittee for Schools.

12. **ADJOURNMENT**

A. Meeting adjourned at 7:51 P.M. to the Alamo MAC meeting on **March 1st** at 6:00 P.M. at the Alamo Women's Club located at 1401 Danville Boulevard, Alamo.

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The Alamo Municipal Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Supervisor Candace Andersen's office at least 72 hours before the meeting at 925-957-8860.

Materials distributed for the meeting are available for viewing at the District 2 Office at 309 Diablo Road, Danville, CA 94526. To receive a copy of the Alamo MAC agenda via mail or email, please submit your request in writing using a speaker card or by contacting Supervisor Andersen's office at 925-957-8860. Complete name and address must be submitted to be added to the list.

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