

Alamo Municipal Advisory Council

David Barclay, Chair
Anne Struthers, Vice-Chair
Ed Best
Aron DeFerrari, Alternate
Michael McDonald
Steve Mick
Susan Rock
Jill Winspear



Candace Andersen, Supervisor

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The Alamo Municipal Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.

RECORD OF ACTIONS

Tuesday, February 3, 2015 6:00 p.m.

Alamo Women's Club

1401 Danville Blvd., Alamo

Time is allotted under Public Comment for persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the public comment period will be closed by the Chair and the matter is subject to discussion and/or action by the MAC. Persons wishing to speak must fill out a speaker card.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

The meeting was called to order at 6:00 p.m.

*AMAC members present: David Barclay, Ed Best, Aron DeFerrari, Steve Mick, Susan Rock, Anne Struthers, and Jill Winspear
Members absent: Michael McDonald*

2. STAFF/AGENCY REPORTS

A. District II Staff Update

- The next Alamo Liaison meeting was scheduled for February 9, 2015, beginning at 8:00 a.m.
Location: Supervisor Andersen's Office 309 Diablo Road, Danville.

3. PUBLIC COMMENT (3 minutes/speaker)

Pursuant to the Brown Act, this time is provided for members of the public and community groups to address the committee on matters within the committee's jurisdiction and not on the agenda. An opportunity will be provided as part of each agenda item for public comment on the item. Time allowed for each individual is three minutes. The Chair will recognize only those speakers who have filled out and turned in a speaker card.

- A.** Ms. Teresa Schutzman addressed the MAC on the need for additional funds to support the Labyrinth project at Hap Magee Park. A path surrounding the labyrinth has been requested by the Town of Danville. The project committee will come back to the MAC in March and let them know of costs, etc.
- B.** AIA Member, Mike Gibson, addressed the MAC regarding the current land use review process and would like to have it reviewed.

4. PRESENTATIONS

- A.** Jim Townsend, Trails Development Program Manager of East Bay Regional Park District provided history of the Iron Horse Trail.

5. **NEW BUSINESS**

- A. Variance Application (VR14-01051) has been submitted requesting approval of a variance for a 10-foot side yard setback, where 15-feet is required; a 21-foot aggregate side yard setback, where 35-feet is required; for an addition to construct a new master suite and garage on a substandard lot.

Motion made by Struthers to recommend that County staff approve the application as submitted. Second by Best. Ayes: Best, DeFerrari, Struthers, Winspear, and Rock Naves: Mick. Absent: McDonald

- B. Variance Application (VR14-1042) requests the following variances to allow landscaping improvements on the property: a 5-foot secondary front yard setback (where 20-feet is required) for an 8-foot 5 ½-inch waterfall structure; a 7-foot secondary front yard setback (where 20-feet is required) for an approximately 8-foot arbor; a 5-foot primary front yard setback (where 25-feet is required) for a pool; and a 5-feet 3-inch primary front yard setback (where 25-feet is required); and a 5-foot side yard setback (where 15-feet is required) for a pavilion. The project is located at 206 Livorna Heights Road in Alamo.

Motion made by Best to recommend that County staff approve the application as submitted. Second by DeFerrari. Ayes: Best, DeFerrari, Winspear, and Rock Abstentions: Mick, Struthers Absent: McDonald

6. **OLD BUSINESS**

- A. Hemme Property (1193 Danville Boulevard) park update, by Susan Cohen and David Barclay.

Discuss and recommend Public Works to move forward with preparing a preliminary site plan.

Motion made by Struthers to recommend County Public Works prepare a preliminary site plan for a trailside park for the County owned 0.7 acres at the corner of Hemme Way and Danville Boulevard. Second by Mick. Ayes: Best, DeFerrari, Winspear, Rock, Struthers, Barclay, and Mick. Absent: McDonald

(Please see Attachment A for elements to be considered in the trailside park)

- B. Alamo Fire Station update, by San Ramon Valley Fire Protection District
C. YMCA Recreation Program Offerings for Alamo, by Susan Cohen.
D. La Serena Traffic & Safety update, by Jen Quallick.

7. **CONSENT CALENDAR**

All matters listed under CONSENT CALENDAR are considered by the Alamo MAC to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Alamo MAC or a member of the public prior to the time the Alamo MAC votes on the motion to adopt.

- A. Approve January 6, 2015 Record of Actions

Motion by Struthers to approve, second by Best. Ayes: Best, Mick, Struthers, DeFerrari, and Rock, Naves: None. Abstentions: Barclay, Winspear Absent: McDonald

8. **SUBCOMMITTEE REPORTS** *Updates provided when available*

Alamo AOB Subcommittee for Schools: Best, Mick and Rock

Alamo AOB Subcommittee for Downtown: Barclay, McDonald, Struthers and Rock (to provide update)

- Next meeting of Alamo Downtown Subcommittee meeting is February 10, 2015 at 10:00 a.m. at the Community Foundation of Alamo office in the Alamo Shopping Plaza.

Alamo Police Services Advisory Committee: Struthers

Land Use Planning Working Group: Barclay, Winspear and McDonald

Parks and Recreation Working Group: Barclay, Best, Winspear and Mick

Hap Magee Dog Park Subcommittee: Michael McDonald (absent)

9. **CORRESPONDENCE** (the following items are listed for informational purposes only and may be considered for discussion during a future meeting).

A. Labyrinth Groundbreaking Ceremony at Hap Magee Ranch Park invite to the MAC.

10. **COMMENTS BY MEMBERS OF THE ALAMO MAC**

11. **FUTURE AGENDA ITEMS**

- A. Teresa Schutzman of Labyrinth Project at Hap Magee Ranch Park.
- B. Presentation by Republic Services regarding their new Franchise Agreement.

12. **ADJOURNMENT**

Adjourned at 8:36 p.m. The next Alamo MAC meeting is scheduled for **March 3, 2015** at 6:00 P.M. at the **Alamo Women's Club** 1401 Danville Boulevard, Alamo.

The Alamo Municipal Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Supervisor Candace Andersen's office at least 72 hours before the meeting at 925-957-8860.

Materials distributed for the meeting are available for viewing at the District 2 Office at 309 Diablo Road, Danville, CA 94526

To receive a copy of the Alamo MAC agenda via mail or email, please submit your request in writing using a speaker card or by contacting Supervisor Andersen's office at 925-957-8860. Complete name and address must be submitted to be added to the list.

Attachment "A"

The proposed features to be included in the preliminary site plan for a trailside park at the County owned 0.7 acre property at the corner of Hemme Way and Danville Blvd will include the following program elements:

Fencing:

A split rail fence on 3 sides of the property with pedestrian and bicycle access along Iron Horse Trail only. A 6' privacy fence should be planned along the southern property line that abuts the single family residence.

Access:

Access pathways should be designed for all weather usage and low maintenance.

Bicycle and pedestrian access along Danville Boulevard should be prohibited and discouraged to keep children from running into a busy street.

Parking:

No vehicular parking should be provided. The park should be designed for pedestrian and bicycle access only.

Features.: Four park benches and two picnic tables should be provided.

Shade structure should be incorporated into the design.

Restroom:

Unisex, single occupancy restroom(s) should be provided. Low maintenance materials to be used. The access door will swing out. The door will have a timer-controlled lock that will automatically lock at sunset and unlock one hour after sunrise.

Water fountain:

include a water fountain with dog bowl

able to fill water bottles

Doggy Mitt station:

for removal of feces

(dogs only will be allowed on leash)

Bicycle racks:

Bicycle racks to be included. (not repair stations)

Play Equipment:

No playground equipment should be included was the initial thought. After discussion, it was agreed to "maybe" include a Tot Lot. "The designer should keep it very simple and designed in a way where it can be removed without requiring a re-design of the park."

Landscaping:

A generous amount of grass open space should be provided with several strategically placed oak trees.

Hedging along the split rail fence should be considered for privacy along Danville Boulevard.

Other features:

Provide a location for a "My Little Library Box"

Provide a location for some kind of educational/historical monument

Park signage should be included