Alamo Municipal Advisory Council

David Barclay, Chair Anne Struthers, Vice-Chair Ed Best David Bowlby Michael McDonald Steve Mick Susan Rock



Candace Andersen, Supervisor Contra Costa County, District 2 309 Diablo Road Danville, CA 94526 925-957-8860

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The Alamo Municipal Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.

RECORD OF ACTIONS

Tuesday, March 4, 2014, 6:00 p.m. Alamo Women's Club 1401 Danville Blvd., Alamo

Time is allotted under Public Comment for persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agendized item, the public comment period will be closed by the Chair and the matter is subject to discussion and/or action by the MAC. Persons wishing to speak must fill out a speaker card.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

The meeting was called to order at 6:05 p.m.

AMAC members present: Michael McDonald, David Barclay, Ed Best, David Bowlby, Steve Mick, Susan Rock, Anne Struthers

2. STAFF/AGENCY REPORTS

District II Staff Update

- The next Alamo Liaison meeting is scheduled for March 17, 2014, beginning at 8:00 a.m. Location: Supervisor Andersen's Office 309 Diablo Road, Danville.
- PG&E has launched the Pipeline Pathways program to clear the entire length of their gas transmission pipeline of any structures or vegetation within the right of way that can interfere with the safe operation of the system. They have an aggressive timeline to accomplish this throughout Contra Costa County. This process will include removal and replacement of 359 trees, 37 brush units and 9 encroachment projects along the pipeline running through the central Alamo area. A PG&E Pipeline Pathways representative will be at the April MAC meeting to give an overview and answer any questions. A brochure with contact information was made available at the meeting.

3. PUBLIC COMMENT (3 minutes/speaker)

Pursuant to the Brown Act, this time is provided for members of the public and community groups to address the committee on matters within the committee's jurisdiction and <u>not on the agenda</u>. An opportunity will be provided as part of each agenda item for public comment on the item. Time allowed for each individual is three minutes. The Chair will recognize only those speakers who have filled out and turned in a speaker card.

Alicia Watson voiced her concerns about Alamo's financial contributions to Hap Magee Ranch Park and their return for such contribution and the proposed expense of the Bocce Ball Courts.

Mike Gibson informed the MAC that the CRIPP was being discussed at the Thursday TWIC meeting.

4. <u>PRESENTATIONS</u>

CHP was unable to attend the MAC meeting, as planned.

5. NEW BUSINESS

- A. Minor Variance Permit Application (VR14-01004) has been submitted requesting approval of a variance to allow a lot size of 36,893 square feet (where 5 acres is allowed) for the purposes of combining two parcels into one to construct a house. The subject properties are vacant lots. The site is located at 354 Las Quebrados Lane, Alamo.
 - Action requested: receive application, take public comment, discuss
 - Make recommendation to Supervisor Andersen

Motion by McDonald to approve, with a second by Best. Ayes: Michael McDonald, David Barclay, Ed Best, David Bowlby, Steve Mick, Anne Struthers, Susan Rock. Nay: none

- B. Land Use Permit Application (LP13-2106) has been submitted requesting approval of a land use permit to allow the *existing* 21 foot tall tennis court lights; four poles with 8 lights. The property is located at 70 Holiday Drive, Alamo.
 - Action requested: receive application, take public comment, discuss
 - Make recommendation to Supervisor Andersen

Motion by McDonald to approve with stipulation that the lights be off by 9:00 p.m., with second made by Best. Ayes: Michael McDonald, David Barclay, Ed Best, Susan Rock. Nays: Mick, Struthers and Bowlby

- C. Development Plan Application (DP14-03004) has been submitted requesting approval of a small lot design review to construct an addition to their house, which includes a second story. The property is located at 20 Oak Glen Court, Alamo.
 - Action requested: receive application, take public comment, discuss
 - Make recommendation to Supervisor Andersen

Motion by McDonald to continue until April MAC meeting, to allow for AIA to review and to give the property owner and the neighbors a chance to come to an agreement, with second by Best. Ayes: Michael McDonald, David Barclay, Ed Best, David Bowlby, Steve Mick, Anne Struthers, Susan Rock. Nay: none

6. OLD BUSINESS

- A. Hemme Property discussion
 - -Review current information, take public comment and/or make a recommendation to Supervisor Andersen, if applicable

Staff asked to contact the SRVFPD, immediately, to voice the MAC's interest in purchasing the Hemme property. Staff asked to find out the answers to the following questions: What is the County's process to purchase the property? What is the process to make a legitimate proposal to SRVFPD? Are there any restrictions with regard to this purchase? What are the details when it comes to utilizing R7-A funds for this purchase? The MAC also wanted a definition of their First Right of Refusal. Ayes: Michael McDonald, David Barclay, Ed Best, David Bowlby, Steve Mick, Anne Struthers, Susan Rock. Nay: none

- B. AOB Pedestrian and Traffic Safety Project List Prioritization
 - -Review current list, take public comment, discuss
 - -Refer back to County staff and/or make recommendation to Supervisor Andersen, if applicable

Motion made by Struthers to make the pedestrian/traffic safety concerns at Wilson and Livorna Roads (Alamo Elementary School) the MAC's number one priority, with second made by McDonald. Public Works Staff was asked to return to the April MAC meeting with an implementation schedule for the Wilson and Livorna Roads signal light. Ayes: Michael McDonald, David Barclay, Ed Best, David Bowlby, Steve Mick, Anne Struthers, Susan Rock. Nay: none

B. CONSENT CALENDAR

All matters listed under CONSENT CALENDAR are considered by the Alamo MAC to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Alamo MAC or a member of the public prior to the time the Alamo MAC votes on the motion to adopt.

1. Approve February 4, 2014 Record of Actions

Ayes: Michael McDonald, David Barclay, Ed Best, David Bowlby, Steve Mick, Susan Rock, Anne Struthers. Nay: None

C. WORKING GROUP REPORTS

*Updates provided when available.

Alamo AOB Subcommittee for Schools: Best, Mick and Rock

Alamo AOB Subcommittee for Downtown: Barclay, Bowlby, Rock and Struthers

Alamo Police Services Advisory Committee: Struthers

Land Use Planning Working Group: Barclay, Bowlby and McDonald

Parks and Recreation Working Group: Barclay, Best and Mick

D. <u>CORRESPONDENCE</u> (the following items are listed for informational purposes only and may be considered for discussion during a future meeting).

None

E. COMMENTS BY MEMBERS OF THE ALAMO MAC

None

F. FUTURE AGENDA ITEMS

- A. Zones 36 review options for the sidewalk repair project
- B. SRVFPD Hemme Avenue Property
- C. Livorna Park Bocce Ball Court
- D. Future park and recreation programming

G. ADJOURNMENT

Adjourned at 8:45 p.m. until the Alamo MAC meeting scheduled for April 1, 2014 at 6:00 P.M. Location: Alamo Women's Club

The Alamo Municipal Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Supervisor Candace Andersen's office at least 72 hours before the meeting at 925-957-8860.

Materials distributed for the meeting are available for viewing at the District 2 Office at 309 Diablo Road, Danville, CA 94526

To receive a copy of the Alamo MAC agenda via mail or email, please submit your request in writing using a speaker card or by contacting Supervisor Andersen's office at 925-957-8860. Complete name and address must be submitted to be added to the list.