

Alamo Municipal Advisory Council

David Barclay, Chair
Anne Struthers, Vice-Chair
Ed Best
Michael McDonald
Steve Mick
Susan Rock
Jill Winspear



Candace Andersen, Supervisor
Contra Costa County, District 2
309 Diablo Road
Danville, CA 94526
925-957-8860
donna.maxwell@bos.cccounty.us

The Alamo Municipal Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.

RECORD OF ACTIONS **Tuesday, July 2, 2014, 6:00 p.m.** **Hap Magee Ranch Park (Swain House)** **1025 La Gonda Way, Danville**

Time is allotted under Public Comment for persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the public comment period will be closed by the Chair and the matter is subject to discussion and/or action by the MAC. Persons wishing to speak must fill out a speaker card.

1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL

The meeting was called to order at 6:05 p.m.

AMAC members present: Anne Struthers (Vice-Chair), Ed Best, Steve Mick, Susan Rock and Michael McDonald

AMAC Members absent: David Barclay, Jill Winspear

2. STAFF/AGENCY REPORTS

District II Staff Update

- The next Alamo Liaison meeting is scheduled for July 21, 2014, beginning at 8:00 a.m. Location: Supervisor Andersen's Office 309 Diablo Road, Danville.

3. PUBLIC COMMENT (3 minutes/speaker)

Pursuant to the Brown Act, this time is provided for members of the public and community groups to address the committee on matters within the committee's jurisdiction and not on the agenda. An opportunity will be provided as part of each agenda item for public comment on the item. Time allowed for each individual is three minutes. The Chair will recognize only those speakers who have filled out and turned in a speaker card.

Inquiry about Livorna Park Bocce Ball Courts made by member of the public; no speaker card turned in. Individual given Field Representative Donna Maxwell's business card for further information and also referred to <http://alamore.org> by Steve Mick.

Dan DeRensis voiced his concern about traffic speed downtown. DeRensis told to contact Field Representative Donna Maxwell for further information.

4. PRESENTATIONS

2014 Housing Element Update (By: Kara Douglas, CCC Dept. of Conservation and Development)

5. **NEW BUSINESS**

- A. Development Plan Application (DP14-3023), pursuant to DP01-3061, is requesting approval to construct a new 6,150 square foot single-family residence and retaining walls on Lot 9 of Subdivision 93-7744. Construction will involve work within the drip-line of three code-protected trees. The property is located at 446 Legacy Drive, Alamo.

- Action requested: accept report, take public comment, discuss
- Make recommendation to Supervisor Andersen, if applicable

Motion by Michael McDonald to approve, 2nd by Ed Best. Ayes: Struthers, Rock, Mick Nays: None Absent: David Barclay and Jill Winspear

- B. Development Plan Application (DP14-3027) requests approval, as a result of a hearing under SL14-0047, for a 908 square foot addition to the existing house and includes a request for approval of a tree permit to remove one oak tree. The property is located at 1449 Via Don Jose, Alamo.

- Action requested: accept report, take public comment, discuss
- Make recommendation to Supervisor Andersen, if applicable

Motion by Michael McDonald to approve, with stipulation of 2nd arborist report to be reviewed by the county. Also, that all care with respect to the front tree be taken while trenching to connect sewer. Second by Ed Best. Ayes: Struthers, Rock, Mick Nays: None Absent: David Barclay and Jill Winspear

- C. Development Plan Application (DP14-3007) has been submitted requesting approval of a small lot design review development plan to legalize a 190 square-foot first floor rear addition, addition of two bay windows, two new skylights, the expansion of an existing roof terrace above the first floor addition, and the expansion of the covered porch. This is a 0.6-acre land-locked parcel located 151 feet from Danville Boulevard addressed 2631 Danville Boulevard.

- Action requested: accept report, take public comment, discuss
- Make recommendation to Supervisor Andersen, if applicable

Continued from June 3, 2014 ROA: MAC member Steve Mick left prior to the discussion of this item. Motion by McDonald to table until he can get together with owner and designer, second by Struthers. Ayes: Rock, Barclay and Best. Nays: None Absent: Mick

Motion by Struthers to approve with condition of additional landscaping on both the North and South side for screening and that the construction hours (Monday – Friday; 8 a.m. – 5 p.m.) are strictly adhered to. *Also, to remove concrete slab in set-back. Second by McDonald. Ayes: Rock Nays: Mick and Best Absent: Barclay and Winspear

****July 3, 2014, per Christine Louie, Planner, “The installation of flatwork, such as the pouring of concrete for driveways and patios, is not subject to design review and does not require a building permit. As such, my recommendation to the Zoning Administrator will not include a condition requiring the removal of the concrete.”***

- D. Consider an expenditure of R-7A funds to provide the Alamo Rotary with a Jump House for the 2014 Alamo Music Festival.

- Action requested: accept report, take public comment, discuss
- Make recommendation to Supervisor Andersen, if applicable

Motion by Struthers to approve, McDonald second. Ayes: Mick, Rock, Best Nays: None Absent: Barclay and Winspear

6. **OLD BUSINESS**

- A. Review of the current condition of trees #10 and #15 and recommendations from arborist on next steps
- Action requested: accept report, take public comment, discuss
 - Make recommendation to Supervisor Andersen, if applicable

Motion by McDonald to recommend removal of trees #10 and #15 and further recommend that county staff develop procedural guidelines to govern any future work done on trees or sidewalks in downtown Alamo. Second by Best. Ayes: Mick, Rock, Struthers Naves: None Absent: Barclay and Winspear.

CONSENT CALENDAR

All matters listed under CONSENT CALENDAR are considered by the Alamo MAC to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Alamo MAC or a member of the public prior to the time the Alamo MAC votes on the motion to adopt.

- A. Approve June 3, 2014 Record of Actions

Motion by Best to accept report as recommended by staff, second by McDonald. Ayes: Rock, Struthers and Barclay. Nays: None Absent: Mick

WORKING GROUP REPORTS

*Updates provided when available.

Alamo AOB Subcommittee for Schools: Best, Mick and Rock

Alamo AOB Subcommittee for Downtown: Barclay, Bowlby, Rock and Struthers

Alamo Police Services Advisory Committee: Struthers

Land Use Planning Working Group: Barclay, Bowlby and McDonald

Parks and Recreation Working Group: Barclay, Best and Mick

Per Mick, subcommittee meeting planned for July 22, 2014 at 10:00 a.m. Location: Alamo Community Foundation 180 D Alamo Plaza.

Hap Magee Dog Park Subcommittee: Michael McDonald

Per McDonald, grass growing in fenced area. People and dogs staying out of fenced area allowing the grass to come back as planned.

- A. **CORRESPONDENCE** (the following items are listed for informational purposes only and may be considered for discussion during a future meeting).

None

- B. **COMMENTS BY MEMBERS OF THE ALAMO MAC**

Per Mick, Alamo Tree Lighting this year will take place on November 23, 2014

A reminder by Struthers to everybody that the MAC will be at recess for the month of August 2014.

- C. **FUTURE AGENDA ITEMS**

- A. Zones 36 review options for the sidewalk repair project
- B. SRVFPD Hemme Avenue Property
- C. Livorna Park Bocce Ball Court
- D. Future park and recreation programming
- E. AOB Project List (specifically, the intersection of Hemme & Danville Blvd.)

D. **ADJOURNMENT**

Adjourned at 7:55 p.m. until the Alamo MAC meeting scheduled for **September 2, 2014** at 6:00 P.M. **Location:** *Hap Magee Ranch Park, (Swain House) 1025 La Gonda Way, Danville, CA*

The Alamo Municipal Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Supervisor Candace Andersen's office at least 72 hours before the meeting at 925-957-8860.

Materials distributed for the meeting are available for viewing at the District 2 Office at 309 Diablo Road, Danville, CA 94526

To receive a copy of the Alamo MAC agenda via mail or email, please submit your request in writing using a speaker card or by contacting Supervisor Andersen's office at 925-957-8860. Complete name and address must be submitted to be added to the list.
