

## Alamo Municipal Advisory Council

Michael McDonald, Chair  
David Barclay, Vice-Chair  
Ed Best  
David Bowlby  
Steve Mick  
Janet Miller Evans  
Anne Struthers



## Candace Andersen, Supervisor

Contra Costa County, District 2  
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*The Alamo Municipal Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.*

### **RECORD OF ACTIONS**

**Tuesday, December 3, 2013, 6:00 p.m.  
Hap Magee Ranch Park (The Cottage)  
1025 La Gonda Way, Danville**

*Time is allotted under Public Comment for persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the public comment period will be closed by the Chair and the matter is subject to discussion and/or action by the MAC. Persons wishing to speak must fill out a speaker card.*

**1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL**

*The meeting was called to order at 6:00 p.m.*

*AMAC members present:* McDonald, Barclay, Best, Bowlby, Mick, Rock and Struthers

**2. STAFF/AGENCY REPORTS**

District II Staff Update

- The next Alamo Liaison meeting is scheduled for December 16<sup>th</sup> beginning promptly at 8:00 a.m.  
Location: Supervisor Andersen's Office 309 Diablo Road, Danville.

**3. PUBLIC COMMENT (3 minutes/speaker)**

*Pursuant to the Brown Act, this time is provided for members of the public and community groups to address the committee on matters within the committee's jurisdiction and not on the agenda. An opportunity will be provided as part of each agenda item for public comment on the item. Time allowed for each individual is three minutes. The Chair will recognize only those speakers who have filled out and turned in a speaker card.*

*Mike Gibson discussed his concern about the tree and concrete work done in front of Alamo Plaza recently. Susan Cohen present in audience and reported that the property owner of Alamo Plaza was granted a permit for sidewalk work, but not tree work, without an arborist report. Sidewalk temporarily patched, for safety reasons, until report from arborist received and situation reviewed by County staff.*

**4. PRESENTATIONS**

A. Alamo resident Ted Shapas to discuss adding "Little Free Libraries" to the community. Refer to:  
<http://littlefreelibrary.org>.

**5. NEW BUSINESS**

A. Development Plan Application (DP13-3028) has been submitted requesting approval to modify final development plan DP79-3084, to allow modifications to existing signs located at the Las Trampas Center. The project also includes a request for variances to the S-2 Sign Combining District Guidelines and a request for a tree permit to allow work within the drip-line of multiple trees. The property is located at 3211 - 3239 Danville Blvd., Alamo.  
-Action requested: take public comment, discuss  
-Make recommendation to Supervisor Andersen

*Motion: Approve, with the following recommendations. Two signs maximum. One sign along Danville Boulevard and one sign along Las Trampas Road, both consistent with what is depicted on the application with multi-tenants allowed on both. Passed 7/7 unanimous*

6. **OLD BUSINESS**

- A. Review Potential Park and Recreation Sites  
-Review current list, take public comment, discuss  
-Make recommendation to Supervisor Andersen

- *Informational discussion by MAC members and public, no further action.*

- B. Review first quarter spending updates for Zones 36, 45, and 54 and CSA R-7A (Susan Cohen)  
-Receive report, take public comment, discuss  
-Make recommendation to Supervisor Andersen

*Two errors pointed out by staff, changes made:*

- *Correction of a figure on the variance page (line 3622, Livorna Multi-Use Court Refurbishment, budget column, should have been 0, not \$5,535, since project is completed)*
- *Correction on detail pages for Parks, Events, and Administration showing % of Expenditures as a percentage of the total spent within CSA R-7A that quarter. This is consistent with the format presented in the past.*

*Motion: Accept report with changes noted above. Passed: 6/7 (Member Mick departed from meeting prior to this action).*

- C. Review first quarter invoice for operations/maintenance at Hap Magee Ranch Park (informational item only, Susan Cohen)  
-Review report, take public comment, discuss  
-Make recommendation to Supervisor Andersen, if necessary

*Motion: Accepted as presented by staff. Passed, 6/7 (Member Mick departed from meeting prior to this action).*

- D. Review first quarter invoice for capital projects at Hap Magee Ranch Park (informational item only, Susan Cohen)  
-Review report, take public comment, discuss  
-Make recommendation to Supervisor Andersen, if necessary

*Motion: Accepted as presented by staff. Passed, 6/7 (Member Mick departed from meeting prior to this action).*

7. **CONSENT CALENDAR**

**All matters listed under CONSENT CALENDAR are considered by the Alamo MAC to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Alamo MAC or a member of the public prior to the time the Alamo MAC votes on the motion to adopt.**

- A. Approve November 5, 2013 Record of Actions

*Motion: passed, 6/7 (Member Mick departed from meeting prior to this action).*

8. **WORKING GROUP REPORTS**

\*Updates provided when available.

Alamo AOB Subcommittee for Schools: Best, Mick and Rock

- *Reiterated the desire for getting a signal light at Alamo Elementary School.*

Alamo AOB Subcommittee for Downtown: Barclay, Bowlby, Rock and Struthers

- *Subcommittee meeting scheduled for Friday, December 6, 2013.*

Alamo Police Services Advisory Committee: Struthers

- *Reported that the APSAC would like to work in cooperation with the MAC, with regard to pedestrian safety solutions at Alamo Elementary School.*

Land Use Planning Working Group: Barclay, Bowlby and McDonald

Parks and Recreation Working Group: Barclay, Best and Mick

9. **CORRESPONDENCE** (the following items are listed for informational purposes only and may be considered for discussion during a future meeting).

*None*

10. **COMMENTS BY MEMBERS OF THE ALAMO MAC**

*None*

11. **FUTURE AGENDA ITEMS**

- A. Zones 36 review options for the sidewalk repair project

12. **ADJOURNMENT**

- A. *Adjourned at 7:45p.m.* until the Alamo MAC meeting scheduled for **January 7, 2014** at 6:00 P.M. at Hap Magee Ranch Park (The Cottage), 1025 La Gonda Way, Danville, CA 94526

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The Alamo Municipal Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Supervisor Candace Andersen's office at least 72 hours before the meeting at 925-957-8860.

Materials distributed for the meeting are available for viewing at the District 2 Office at 309 Diablo Road, Danville, CA 94526

To receive a copy of the Alamo MAC agenda via mail or email, please submit your request in writing using a speaker card or by contacting Supervisor Andersen's office at 925-957-8860. Complete name and address must be submitted to be added to the list.

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